

Below is a sample version of the Conflict of Interest and Commitment Disclosure Statement that is signed by all ABR volunteers annually.

Volunteer Conflict of Interest and Commitment Disclosure Statement (Updated 12/2024)

During your service as a volunteer, you are not permitted to participate in activities which are either promoted as preparation for board exams or offered as a commercial product related to board certification. You are also not permitted to participate in activities in which your status as an ABR Volunteer is used for marketing of a commercial endeavor offering board prep or board review. Limited exceptions to board preparation activities will be allowed. **The activity may not be commercial, whether or not overseen by a society or other public organization, or require payment of a fee by the participant.** Violations of this policy could be grounds for removal from ABR roles and activities.

Note: ABR volunteers presenting case review conferences at their organization or any other institutions are requested to use this disclosure statement: *"The following case material and questions have never been submitted to the ABR (e.g., for use as testing material). I am not here as a representative of the ABR, nor am I providing privileged, non-public information."*

Please read this statement, complete the form with the appropriate information, and sign:

To the best of my knowledge, neither I nor any member of my immediate family has a real or perceived conflict of interest with the American Board of Radiology (ABR) except as listed in the spaces below. For each "YES" answer to the following questions, please explain in the space provided.

1. Within the last year, have you developed any enduring materials (books, web content, etc.) that have been marketed as board review products intended to prepare eligible individuals for ABR examinations?

Yes/No

If yes, please list:

2. If so, to your knowledge, were any actual ABR test questions or case materials used in the materials?

Yes/No

If yes, please explain:

3. Was your role as a volunteer with the ABR highlighted in any way, for example, to sell a book?

Yes/No

If yes, please explain:

4. Have you submitted questions or images for use on an ABR exam that have been either previously published or posted on the Internet? For more information, refer to the Volunteer Manual.

Yes/No

If yes, please list:

5. Within the past year, have you written test items or provided other board preparation materials for another organization(s) (for diagnostic radiologists: ACR in-service and RADEXAM are not considered a conflict of interest and do not need to be listed here)? Yes/No

If so, please list those organizations:

6. Do you have substantive relationships (e.g., officer, board member, committee chair, consultant, employee, or manufacturers of radiological products/machinery) that might be perceived as presenting a conflict with the activities of the ABR?

Yes/No

If yes, please explain:

Work for Hire

As a member of any ABR committee(s), I will take all appropriate precautions to protect confidential information from unauthorized disclosure and will comply with ABR policies and procedures relating to confidential information. At the end of my volunteer term, I will ensure that all confidential materials in my possession or on my computer are destroyed or sent to the ABR.

All items submitted by me in my role as an item writer are for use by the ABR only. I will not disclose, use, or copy such test items, or grant permission to anyone else to do so, without the written authorization of the ABR. If I submit an item that includes previously published tables or illustrations, I shall inform ABR of the source at the time of submission so the ABR can obtain copyright permission if necessary. Any material produced by me under this agreement shall be considered "work made for hire" and, accordingly, the ABR shall be the sole and exclusive owner of all such materials, and the ABR shall own the copyright thereon in the United States or elsewhere throughout the world, and I shall retain no rights to such material.

By initialing the spaces below, I indicate my commitment to the following duties of volunteers, which support the Board's aims of both undivided allegiance to the organization's mission and goals and avoidance of any undue influence over ABR decisions.

Confidentiality. All items must be regarded as confidential. Cases and questions used in the actual examinations are not to be used in mock examinations or review courses if they are readily identifiable as the same cases. Items/cases written for another organization are not to be submitted to the ABR, and items/cases written for the ABR are not to be submitted to another organization.

Please Initial Here:

Conduct. I will abide by the ABR's standards and policies for maintaining a positive and respectful work environment for ABR volunteers and staff.

Please Initial Here:

Loyalty. When serving on behalf of the ABR, I will serve the public by placing the ABR's interests ahead of personal financial gain and other potentially competing interests.

Please Initial Here

I have read the disclosure requirements, and to the best of my knowledge, the information I have provided on this form is true and correct and represents all items for disclosure. I understand that failure to comply with the Conflict of Interest Policy may result in a two-year disqualification from participating in ABR committees or related activities. I also agree to notify the ABR promptly if any of the information in this form changes.

I consent to the ABR using photographs and/or video or audio recordings of me both internally and externally for informational purposes. These images may be used in print and digital formats including, but not limited to, publications, websites, e-marketing, banners, advertising, film, social media, teaching, and research purposes. I understand that some images and/or recordings may be kept in an ABR multimedia archive. I understand and agree that all photos will become the property of the ABR. I waive any right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to compensation arising from or related to the use of the photo.

If I am submitting this electronically, by clicking "Submit," I acknowledge and agree that I bind and legally obligate myself to the same extent as I would by signing my name on a printed version of this form.