

# Remote Qualifying Part 2 Exam Guide **Medical Physics**

2025

# Contents

ABR

Getti	ng Started	2
•	Exam Registration	
•	Studying for the Exam	
Techr	nical Requirements	3
•	Computer System Requirements	
•	Monitor Performance Self-Check (complete prior to exam day)	
•	Exam Readiness Check and Sample Questions (complete prior to exam day)	
Locat	ion Requirements	5
•	Private and Quiet Space	
•	Permitted	
•	Not Permitted	
•	Permitted Personal Items	
Exam	Accommodations	7
•	Accommodations for People with Disabilities	
•	Lactating and Expectant Parent Accommodations	
Exam	Day Check-in	8
•	Starting Your Exam Day	
•	Identification Check	
•	Side-View Webcam	
Exam	Day Logistics	10
•	ABR Exam Day Help Desk	
•	Schedule	
•	Breaks	
•	Scoring and Results Posting	
Comp	outer-based Remote Exam FAQs	12

# **Getting Started**

### **Exam Registration**

ABR

Registration for this exam is completed in <u>myABR</u>. You will receive an email from the ABR when registration opens. Please keep your email address updated in myABR to ensure that you receive these important exam-related communications.

Additional details regarding exam eligibility and registration can be found on the <u>requirements and</u> <u>application section</u> of the website.

### **Studying for the Exam**

The Medical Physics Qualifying Part 2 Exam is developed by volunteers from a wide range of practice settings and reflects the breadth of information a candidate is expected to know by the time of an exam. While we offer study guides on our website, each candidate should decide what type of resources to use for our exams. Candidates who use test preparation materials developed by other organizations or commercial entities should not expect an ABR exam to completely align with these materials in scope or type of questions.

For additional information, please refer to the content guide pages on the ABR website:

Diagnostic Content Guide Nuclear Content Guide Therapeutic Content Guide

ABR AMERICAN BOARD OF RADIOLOGY	About Us News Verify Certification Exam Details Contact Us myABR Login
Home Public Diagnostic Radiology	v Interventional Radiology Medical Physics Radiation Oncology Search Q
	DFCERTIFICATION CALENDAR VOLUNTEER
Initial Certification for Medica	l Physics
Overview	Nuclear Content Guide and Sample
Certification Requirements	Questions
Part 1 Exam	Last verified on September 18, 2020
Part 2 Exam	On this page
Overview	Content Guide     Sample Questions
Requirements and Application	Simple Questions
Diagnostic Content Guide	Download this page in printable .pdf format  PLEASE NOTE: List of Constants and Physical Values for Lise on the Part 2 Physics Frams

# **Technical Requirements**

### **Computer System Requirements**

The computer system requirements listed below provide a basic overview of a system that will meet the technical requirements for ABR remote exams. Prior to your exam, you will be encouraged to complete a technical verification to ensure your system meets minimum connectivity and internet browser compatibility requirements. In addition, there will be ample opportunity before each exam to gain familiarity with the software and systems through an Exam Readiness Check. The Exam Readiness Check will allow you to simulate the actual exam day experience and confirm that your computer and location setups meet your expectations. If you change your computer specifications or location after your initial Exam Readiness Check is complete, we highly recommend you complete it again with your new setup.

### **Basic computer requirements:**

- Internet/Network: reliable broadband or similar internet connection
- Computer: desktop or laptop (no tablets) with Windows 10 or MacOS X 10.11 or higher
- Computer memory: minimum of 4GB RAM
- Computer drive/storage: minimum of 10GB of free disk space
- Monitor: ≥ 13" and 1080p minimum
  - Check your monitor resolution
- Keyboard and mouse
- Internet browser: latest version of Google Chrome
  - Check your version of Google Chrome
- Audio: microphone and computer speakers
- Camera: webcam with a minimum of 640 x 480 @ 10 frames per second
  - Note: Camera will be used for exam proctoring.
  - Note: Use of virtual backgrounds is not permitted.

**IMPORTANT NOTE:** You assume full responsibility for ensuring your computer setup meets the requirements for remote exams. This includes integrity of equipment, internet connectivity, system performance, side-view webcam placement, and other issues related but not limited to the above that are outside the control of the ABR. ABR staff are not able to provide technical support regarding individual setup for remote exams.

### Monitor Performance Self-Check (complete prior to exam day)

The <u>monitor performance self-check</u> shows imaging findings that will help determine if your laptop or desktop monitor is sufficient for ABR remote exams.

### Exam Readiness Check and Sample Questions (complete prior to exam day)

We highly recommend that you complete the Exam Readiness Check in the location and with the computer that you plan to use on exam day.

You will receive an email with an authenticated link that will allow you to access the Exam Readiness Check after you complete your exam registration in myABR.

The Exam Readiness Check provides a unique opportunity to familiarize yourself with the exam interface and navigation before the day of your exam. It is important that you complete the Exam Readiness Check to fully understand the functionality of the exam interface, including case navigation, flagging questions, using the image manipulation tools, starting/ending a break, and question content blocking.

**IMPORTANT NOTE:** We highly recommend that you complete the Exam Readiness Check in the location and with the computer that you plan to use on exam day.

When the Exam Readiness Check is launched, a quick technical verification is initiated to ensure that your microphone, webcam, internet connection, and computer software are optimized for the exam. In addition, an identification check will be performed, as detailed <u>on page 8</u>. You may need to down-load an updated version of Google Chrome to complete this technical verification.

After you complete the Exam Readiness Check, Sample Questions will become available. The purpose of these questions is not to test your knowledge of content that will be on the exam but rather to allow you to gain a level of comfort with the variety of possible question types and with navigation of exam controls.

If you plan to take the exam at a hospital or work institution, we recommend that you contact your IT department and ask them to whitelist all sites required for the exam. The necessary information can be found on the Remote Exam Technical Specifications for Institutions page.

# **Location Requirements**

You can take your exam in a location of your choosing, provided it meets a few basic requirements. The space selected should be sufficiently private that interruptions and the presence of other people would be unexpected or unlikely to occur during the exam. If brief or sporadic interruptions occur, they will likely be deemed inconsequential. ABR staff will view exams live and watch recordings after the exam. We will contact you either during or after the exam if we notice an issue. You may be asked to perform a scan of your workspace during the exam. ABR staff will provide instructions if this procedure is needed.

### **Private and Quiet Space**

- Alone, away from other people
- Free from background noise and interruptions

### Permitted

- Secondary monitor
  - Not required but may be preferred. The monitor must be connected to the computer being used to take the exam and not a secondary device.
  - If you choose to use a secondary monitor, you will need to disable any other monitors connected to your computer.
- ABR Exam Day Help Desk Flyer
- Cell phone or other mobile device
  - You should have a mobile device accessible in case you need to contact the ABR regarding a connectivity issue or we need to contact you. Under no other circumstances should a mobile device be used during the exam.
  - Your mobile device is permitted in the room as long as it is kept out of arm's reach.
  - Mobile devices may be used during breaks.
- Whiteboard (not more than 18 inches on one side), dry erase markers, and an eraser
  - Not required but may be preferred. Pen and paper are not permitted.
  - The whiteboard must be clean at the beginning and end of each exam session.
- Calculator
  - Approved calculators: Texas Instruments TI-30XS or TI-30XS MultiView Scientific Calculator
  - Exam software includes a calculator.
- Beverages and snacks
- Facial tissue
- See list of Permitted Personal Items

### **Not Permitted**

- Other individuals in the room
- Open books, notes, and other study materials
- Camera or other recording devices (other than your webcam and cell phone)
- Scratch paper, pens, and pencils
- Headphones, earbuds, earplugs, and anything else that goes in or over the ear (with the exception of the allowed items listed below)

### **Permitted Personal Items**

Please note that you do **NOT** need to request testing accommodations for the specific items indicated below. However, if any other accommodations are needed that are **NOT** listed below, the formal <u>Exam</u> Accommodations request process must be followed.

### **Medicine and Medical Devices**

- Arm/shoulder sling
- Bandages
- Braces: neck, back, wrist, leg, or ankle
- Casts/cervical collar
- Cough drops/hard candies
- Chapstick/lip balm
- Earplugs (ABR provided only)<sup>1</sup>
- EpiPen
- Eye drops
- Eye patches
- Eyeglasses (without a case)
- Glucose monitor
- Glucose tablets

### Medical Devices (Attached to a person's body)

- Continuous Glucose Monitor
- Heart rate monitor
- Insulin pump
- Oxygen tank
- Spinal cord stimulator
- TENS units (Transcutaneous Electrical Nerve Stimulation) for nerve pain

### **Communication Aids**

- Hearing aid/cochlear implant
- Vocal cord magnifiers

### **Mobility Devices**

- Cane
- Crutches
- Knee scooter
- Walker
- Wheelchair
- <sup>1</sup> If you would like to use earplugs on exam day, please <u>click here</u> for approved options available for purchase.

- Handheld magnifying glass (nonelectric, no case)
- Ice packs/heating pads
- Inhaler
- Medical alert bracelet
- Medical/surgical masks
- Medical rubber gloves
- Nitroglycerin tablets
- Pillow/lumbar support
- Pills
- Stool for elevating a limb
- Walking boot casts

### **Exam Accommodations**

ABR

### **Accommodations for People with Disabilities**

The ABR complies with the <u>Americans with Disabilities Act (ADA)</u> and makes reasonable accommodations in exam procedures for individuals with documented disabilities.

Candidates with disabilities may request modifications in the administration of an exam. The ABR will grant such requests unless modifications would place undue burden on the ABR or fundamentally alter the measurement of the knowledge and skills the exam is intended to assess.

Candidates considering the need for modifications must submit an application (link below).

Please submit all required documentation to the ABR no more than one year and no less than six weeks in advance of the exam date. The ABR will make every effort to accommodate requests submitted after the recommended deadline, but examinees anticipating the need for accommodations are encouraged to contact the ABR office well in advance to allow sufficient time for producing any required documentation.

### Application for ADA Accommodations

Once a candidate has been approved for exam accommodations, he or she will receive notification of approval with any updates necessary. Although candidates will register for exams and select start times through myABR, certain accommodations may require modification to existing exam appointments. The candidate will be notified of any changes.

### **Lactating and Expectant Parent Accommodations**

The ABR supports lactating and expectant parents and makes reasonable accommodations in exam procedures for individuals making a request.

Lactating and expectant parents may request modifications in the administration of an exam. Examinees should submit a request using the form provided at the link below. Requests should be submitted to the ABR no less than one week in advance of the exam date. Typical accommodations include additional break time. After an accommodation request is submitted, ABR staff will follow up to inquire how we can best accommodate the examinee's specific needs during the exam event.

Lactating and Expectant Parent Exam Accommodations Request

# **Exam Day Check-in**

### Starting Your Exam Day

ABR

You will receive two email notifications with information about starting your exam.

### 1. Five business days prior to your exam

This notification will contain a link for starting your exam on exam day. *This link is unique to each person; please do not share with other examinees.* 

### 2. Exam day

This notification will contain a link for starting your exam. *This link is unique to each person; please do not share with other examinees.* 

On exam day, you may also start by logging in to myABR.

### **Identification Check**

An identification check is performed by a third party vendor. The first time you enter the exam software, either through the Exam Readiness Check prior to exam day or on the day of the exam, you will be required to scan your ID and take a selfie with a mobile device. Each subsequent time you enter the exam software, you will be required to take a selfie with either your computer webcam or mobile device, so we can verify that it is you. If additional identification information is required, an ABR staff member will contact you after the exam. Personal information is protected using an encrypted key code that is available only to the ABR. Identification verification will be completed in 24 hours or less, and your personal information will be permanently deleted at that time.

Identification must be from the following list and must include your signature and a recent recognizable photograph. Your name and photo must be on the same side of the ID. This ID must be current (not expired).

### Forms of acceptable identification<sup>1</sup> are:

- Valid U.S. driver's license.
- Valid U.S. state-issued identification card.
- Valid passport or passport card.

<sup>1</sup> Military identification is not acceptable due to limitations of Title 18, US Code Part I, Chapter 33, Section 701. See more information here.

### **Side-View Webcam**

You are required to use a side-view webcam that displays your entire testing area throughout the exam for live proctors to review. If you don't, you will have your exam event invalidated. You may be asked to perform a routine scan of your workspace during the exam. ABR staff will provide instructions if this procedure is needed.

The side-view webcam placement allows more visibility of your workspace to ensure a sufficiently secure exam environment. Only one side-view webcam is permitted. Please review the placement details below and check out the short demonstration video on <u>our YouTube page</u>.

### The webcam placement must show a clear view of the following:

- You and the entire surface of your workspace.
- All devices on your workspace, including the entire screen. (Only one monitor may be used during the exam.)
- Dry erase whiteboard (if being used).

### Here are instructions to achieve an acceptable side-view webcam feed:

- Place the webcam:
  - at least two feet above the workspace surface.
  - four to six feet from where you are sitting.
- Use a webcam cord that is at least six feet long. An extension cord may be needed. Please <u>click</u> <u>here</u> for examples.
- Use only one keyboard and one mouse.

### 🖌 Acceptable Side-View



🚫 Unacceptable Side-Views



Not a side view



Too close



Cannot see screen



Cannot see workspace

# **Exam Day Logistics**

### ABR Exam Day Help Desk

Approximately 48 hours before the exam, you will receive an email with the ABR Exam Day Help Desk phone number to be used only for contacting ABR staff for urgent issues related to your exam **on exam day**. If you have questions prior to exam day, please contact us at <u>information@theabr.org</u> or 520-790-2900.

### Schedule

This table outlines your exam day schedule, including breaks and intermission.

Par	t 2 Clinica	al Exam - I	Diagnosti	ic

Day	Session	Number of Questions	Exam Time	Tutorial / Practice (minutes)	Total Exam Time	Break Time <sup>1</sup> (minutes)	Total Time <sup>2</sup>
1	Diagnostic	130	4 hours and 1 minute	20	4 hours and 21 minutes	25	4 hours and 46 minutes

### Part 2 Clinical Exam - Nuclear

Day	Session	Number of Questions	Exam Time	Tutorial / Practice (minutes)	Total Exam Time	Break Time <sup>1</sup> (minutes)	Total Time <sup>2</sup>
1	Nuclear	130	4 hours and 1 minute	20	4 hours and 21 minutes	25	4 hours and 46 minutes

### Part 2 Clinical Exam - Therapeutic

Da	y Session	Number of Questions	Exam Time	Tutorial / Practice (minutes)	Total Exam Time	Break Time <sup>1</sup> (minutes)	Total Time <sup>2</sup>
1	Therapeutic	130	4 hours and 1 minute	20	4 hours and 21 minutes	25	4 hours and 46 minutes

<sup>1</sup>You may take more break time; however, your exam time will continue to count down.

<sup>2</sup>This is the total allotted time for the exam. Your total exam time may be less.

### **Breaks**

Breaks are provided during each exam session (see chart above). You determine when to take a break and how many are taken. If you exceed the provided break time, you may still take breaks, but it will affect your exam time.

Please take time to go through the Exam Readiness Check to ensure a full understanding of how to start and end breaks, and how content blocking works after you return from a break.

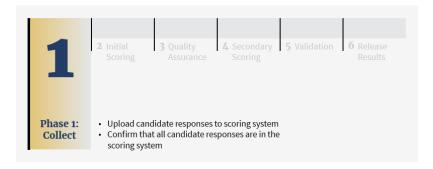
**IMPORTANT NOTES:** You may leave the room during a break, but you must keep your webcam on and maintain your remote connection. After returning from a break, you will **NOT** be allowed to change (or add) a response to exam questions that were viewed prior to starting the break. This includes all answered, unanswered, and flagged questions.

### **Scoring and Results Posting**

Exam results for the MP Qualifying Part 2 Exam are posted within approximately one month of the exam. All ABR computer-based exam results go through six scoring phases. After your exam administration, you can check the website for real-time updates on the current phase of the scoring process.

Scoring for all ABR computer-based exams is criterion referenced, meaning that a passing standard is established in advance of the exam. The exam is not graded on a curve and there is no set percentage of failures.

After the exam has been scored, your results will be posted in myABR.



Please refer to the Exam Results page for more information.

ABR AMERICAN BOARD OF RADIOLOGY	About Us News Verify Certification Exam Details Contact Us myABR Login				
Home Public Diagnostic Radiology In	terventional Radiology Medical Physics Radiation Oncology Search Q				
OVERVIEW INITIAL CERTIFICATION MAINTENANCE OF CERTIF	ICATION CALENDAR VOLUNTEER				
Initial Certification for Medical Phy	sics				
Overview	– Part 2 Exam Results				
Certification Requirements	Last verified on July 20, 2020 The pass/fail results for the Part 2 exams are posted in each candidate's myABR account approximately four to six weeks after the last day of the exams. Candidates will receive an email when results have been posted. "Next steps" letters also will be received within three weeks after the results are posted on myABR. During this time period, please do not request scores by email, fax, or any other method. Candidates who have not received their results within six weeks after the exam may contact the ABR office. Candidates who fail a Part 2 exam must re-take it at the next annual exam.				
Part 1 Exam					
Part 2 Exam					
Overview					
Requirements and Application					
Diagnostic Content Guide	Part 2: Results				
	11 Test-Time Takers Enrolled in a CAMPER Program				

### **Computer-based Remote Exam FAQs**

### 1. How do you know it is me taking the remote exam?

You will provide picture identification and a selfie prior to the exam. When entering the exam, a selfie is captured and compared with the information provided to confirm your identity.

### 2. May I take the remote exam on a laptop or tablet?

ABR remote exams may be taken on a desktop computer or laptop with a Windows or Mac operating system. You may not use a tablet, iPad, Kindle, or other mobile device.

### 3. Are secondary or overflow monitors allowed?

Yes. A secondary or overflow monitor is allowed. The monitor must be connected to the computer being used to take the exam and not a secondary device. If you choose to use a secondary monitor, you will need to disable any other monitors connected to your computer.

### 4. Where should I take the remote exam?

Please refer to the information in Location Requirements for details on the location you choose for your exam.

### 5. What electronic devices are allowed?

No electronic devices other than the computer being used to test, one mobile device for contacting the ABR, and a webcam are allowed in the room. This includes signaling devices such as pagers and alarms, cameras or other photographic or duplicating devices (other than the webcam and cell phone), personal digital assistants (PDAs), recording devices or other hand-held computers, tablets, and digital music players (e.g., iPod).

### 6. May I use books or notes during the remote exam?

No. Please refer to Location Requirements for details.

#### 7. May I use additional software during the remote exam?

No. You must close all other programs or windows on your computer before you begin the exam.

### 8. Will I be required to do a room scan of the location where I am taking my exam?

You may be asked to perform a routine scan of your workspace during the exam. ABR staff will provide instructions if this procedure is needed.

#### 9. What if I need to use the restroom during the remote exam?

You can select the Break function in the exam software. Any exam content you have seen prior to your break will not be available to answer after you return, so you should answer all items that you have seen before taking a break.

### 10. What if I need to leave the room during the remote exam?

You may not exit the camera view or use a cell phone or other electronic devices during the exam unless there is a failure in connectivity or you are on a break.

### 11. What if I need extra time to take the remote exam?

Accommodations are available to candidates needing more time to take the exam. Requests for accommodations must be made in advance of the exam date. Please refer to the <u>Exam Accommodations</u> page on our website for more information.

### 12. Is someone watching me while I take the remote exam?

Yes. The exam software will continuously record both you and your testing environment through the webcam feed. Exams will be viewed live and recordings reviewed after the exam by ABR staff.

### 13. How do I access the remote exam on exam day?

Please refer to Starting Your Exam Day for more information about how to start your exam.

### 14. Do I need to schedule my exam time in advance?

Yes. You will need to complete the exam registration process to secure a slot for a specific exam event. Please see Exam Registration for more information.

### 15. How do I know that my privacy is protected?

The ABR and its partners use encryption technology that ensures your information is secure when it leaves your computer and is stored in the cloud. All information collected during the exam is done securely. The online proctored exam information is stored in a fully secure environment.

### 16. Will the ABR ever give out my personal information?

Never. The ABR does not share personally identifying attributes of any user.

### 17. Who can view exam recordings?

Only the ABR can unlock and view the exam recordings. Data is secured using an encryption technology that ensures that your exam data is safe from hacking attempts. Exam recordings are permanently deleted within 10 days.

### 18. May I talk to other people about the exam?

No talking or any other form of communication is permitted once your exam has begun. Additionally, you are prohibited from reproducing, communicating, or transmitting any exam content in any form for any purpose. Copying or communicating content is a violation of the ABR Exam Security Policy.



# **Useful Resources**

myABR: https://myabr.theabr.org/

### Monitor Performance Self-Check: https://www.theabr.org/monitor-performance-self-check-mp-and-ro



5441 E. Williams Circle, Tucson, Arizona 85711-7412 | 520.790.2900 | www.theabr.org